

## Defford and Besford Parish Council

The Minutes of the Parish Council meeting held on Tuesday 3<sup>rd</sup> July 2018 at Besford Community Hall

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Present: Councillors Clive Woods (Chair), Jane Thompson, Patricia Steele, Julian Clarke, Ian Spires, Nicky Szabranski, Hazel Wakefield, Roger Atter, Ron Davis

In Attendance: Clerk

1. The chairman welcomed councillors, no members of the public were present.
  2. No apologies were received
  3. Declarations of Interest:
    - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
    - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
    - c) To declare any Other Disclosable Interests in items on the agenda and their nature.
    - d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.
- Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.
4. Minutes of the Annual Parish Council Meeting and the Annual Parish Meeting on 15th May 2018 were approved. Proposed by JC & seconded by IS
  5. Councillors' reports: for information and items for future agendas
    - (a) County Councillor Adrian Hardman, no report  
The following comments were raised :-
      - Village hall signage.
      - Visit to the Hartlebury recycling plant request, PS to enquire.
      - Badgers opposite Besford Estate.
    - (b) District Councillor Ron Davis, The Council still has £1100 of NHB still to draw down from the previous years.
    - (c) West Mercia Local Policing Team, New Facebook page for neighbourhood watch
    - (d) Councillors reports
      - a. Badger hole opposite Besford Estate, this has been reported to WCC, who have replied saying they have no concerns of it affecting the structure of the carriageway. Agreed to follow this up with CC Hardman
      - b. Untidy gardens were discussed, this is not in the Parish Councils remit
  6. Parish Clerks Report
    - Correspondence received from Mr Gardner regarding the safety / speeding on the A4104. Email sent to all, incl CC Hardman
    - Neighbourhood Watch, Evesham and Pershore now have a Facebook page

- Adoption of the telephone box in Besford. Council made enquiries a while ago with not much interest shown. Agreed to put a notice on the box stating it will be removed within the week unless someone wishes to adopt it.
- Possible candidate for the footpath warden vacancy, to be given job description.

## 7. Planning

a. To consider planning applications for comment and decision notices received.

<a href="#"><u>18/01242/FUL</u></a>	Camping and Caravan Site at Hopyard Farm Bourne Road Defford	Change of use of land to allow siting of 32 static caravans	Pending decision
<a href="#"><u>18/01042/FUL</u></a>	Land Adj Avonside Upton Road Defford	Change of Use of Land for the Siting of a Static Holiday Caravan	Pending decision
<a href="#"><u>18/00919/HP</u></a>	Avonside Upton Road Defford Worcester WR8 9BU	Minor extension of an existing dwelling on site, with loft conversion to provide additional annexe accommodation for 3G living. Includes for re-roofing of existing roof with attic trusses.	Approved

<a href="#"><u>18/00713/FUL</u></a>	Besford Bridge House Besford Bridge Besford WR10 2AD	Proposed Conversion of Outbuilding into Visitor Accommodation in the form of a Holiday Let and formation of a bat loft.	Pending decision
<a href="#"><u>18/00714/LB</u></a>	Besford Bridge House Besford Bridge Besford WR10 2AD	Proposed Conversion of Outbuilding into Visitor Accommodation in the form of a Holiday Let and formation of a bat loft.	Pending decision
<a href="#"><u>18/00708/HP</u></a>	The Stables Church Farm House St Peters Lane Besford Worcester WR8 9AP	Rear single storey extension	Approved

## 8. Finance

8.1 Current Account Bank Balance as at 8 <sup>th</sup> June 2018	-	£22,039.50
Savings Account Bank Balance as at 9 <sup>th</sup> May 2018	-	£ 4,051.56

## 8.2 Payments below approved

	Payee	Description	Net	VAT	Total
1	LA Garden Service	Mowing	£ 725.00	£ -	£ 725.00
2	Komplan	Play equipment	£ 5,190.02	£ 1,038.00	£ 6,228.02
3	Gloucester playing field ass	Membership	£ 50.00	£ -	£ 50.00
4	HMRC	PAYE	£ 211.00	£ -	£ 211.00
5	M English	Wages	£ 774.70	£ -	£ 774.70
6	New Farm Ground	Lengthsman	£ 280.00	£ 56.00	£ 336.00
7	Pendas	Website	£ 30.00	£ -	£ 30.00
8	Besford Court Management	Hall Hire	£ 25.00	£ -	£ 25.00
	TOTALS		£ 7,285.72	£ 1,094.00	£ 8,379.72

8.3 Budget figures for 2018/2019 were circulated and approved

8.4 NPower rates were discussed and it was agreed to give authority to Cllr Clarke to negotiate new rates as well as set up a direct debit

9. Parish Council Aims and Objectives  
Update on issues raised and feedback from Councillors

<u>Aim/ Objective</u>	<u>Responsible</u>
1) Speeding – junction of Bourne Road and A4104 Update on actions/discussions with Highways representative(s) Speed camera vans have been in Defford recording speed Strensham services, Police are not wanting it closed as it serves a purpose for emergency vehicles	RA & IS
2) Lengthsman 1. Crown Lane coming down to the junction with the main road. The street lamp is overgrown with conifers and other greenery. Lengthsman to attend to  2 Footpath from Spring Bank to Crown Lane – this is on private land, need to approach the land owner, Clerk to write to landowner  3 Footpath from Upper Street to main road (comes out by The Acre). This is often overgrown in places, but the problem at the moment is the resident at the Upper Street end of the path has planted a shrub in the footpath. JT to investigate	ME
3) Resurfacing of village car park – taking place end of July, Clerk to apply for funding. It was agreed to put up a general car park closure notice. To be passed onto the village hall committee and parish magazine.	IS & HW
4) Upkeep of Millennium Green (MG) /Play Area inspection. The Parish Council commended Cllr NS on an excellent job. First play equipment inspection taken place 3/7	NS

H&S sign required average cost £200, three quotes required. Agreed in principal to Cllr NS to place an order. Proposed by RA and seconded by JT	
5) Campaign to reduce dog fouling in the village, continues 5.1) Dustbins. Two need replacing for safety reasons at a cost of £900 plus administration costs. Proposed by CW, seconded by RA. Agreed to look at next years budget for further bins. Wychavon are repairing the dog bin at the village hall free of charge	NS
6) Parish Council Website, updated. Look into taking off old minutes off	JC
7) Defibrillator; telephone box repair halted; electricity supply installation now £2,710. As alternative installation outside the church room, to be evaluated.	JT
8) Millennium Green Trust/Charity, Clerk to investigate Assignment to D&B to the Parish Council.	CW
9) Wayleave, remove from agenda	IS
10) Diocese land, no further developments	RA

10. GDPR Update, JC will set up new email addresses
11. To adopt the asset register and risk assessment ( Millennium Green & carpark), defer till September.  
Clerk to send asset register to all
12. Street lighting upgrade, no meeting date set yet
13. New Homes Bonus  
Propose village associations if they have any projects which would qualify for NHB monies  
Progress update:
  - Football goals – look into replacing hedge behind the goal posts with sports fencing. Agreed not to go ahead at a cost of £6,000
  - Bins at village hall, this cannot be purchased from NHB funds
14. Correspondence for Information: To note the appendix of items which have been circulated or will be available for inspection at the meeting (if applicable)
15. Future agenda items.  
Remembrance day payment
16. Next Parish Council Meeting: Tuesday 4<sup>th</sup> September 2018 @ 7.45 pm at Defford Village Hall.

With nothing further to discuss the meeting closed at 9.10

Signed

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Chairman

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Date