

## Defford and Besford Parish Council

The Minutes of the Parish Council meeting held on Tuesday 16<sup>th</sup> January 2018 at Defford Village Hall

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Present: Councillors Clive Woods (Chair), Jane Thompson (Vice-Chairwoman), Roger Atter, Julian Clarke, Ian Spires, Nicky Szabranski, Hazel Wakefield, Ron Davis

In Attendance: Clerk & 3 members of the public

The Chairman wished all councillors a happy new year.

1. Apologies for Absence: Councillor P Steele
2. Declaration of Interest
  - a) To declare any Disclosable non pecuniary interests in items on the agenda and their nature. *Cllr Szaranski on planning application 17/02498 & Cllr Woods & Clarke on planning application 18/000062*
  - b. To declare any Other Disclosable Interests in items on the agenda and their nature.
  - c) To declare any Other Disclosable Interests in items on the agenda and their nature.
  - d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for Minutes

### *Public Question Time*

*The time allocated is at the discretion of the council/chairman. Residents are invited to give their views and question the parish council on issues on this agenda, or raise issues for future consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. The chair closed the meeting at 7.50 – 8.00 – see attached*

3. Minutes of the Previous Meeting: The Minutes of the Parish Council meeting held on 21<sup>st</sup> November 2017, a copy of which had been circulated to all Councillors, was agreed as a true record and duly signed by the Chairman.
4. Councillors' Reports including Items for Future Agenda
  - County Councillor Hardman none
  - District Councillor Davis
    - ❖ *Quiet at Wychavon*
    - ❖ *Reserves at £58.4 million*
    - ❖ *£50k grant application fund in by 23<sup>rd</sup> March*
    - ❖ *RD will report Church Lane incident to enforcement*
    - ❖ *West Mercia Local Policing Team – white van approached a child asking if rubble needed removing (Police asked people to report the van)*
5. Parish Councillors report, if not covered under Item 8

6. Parish Clerks Report

- ❖ Telephone Kiosk contract signed and returned from Wychavon
- ❖ Mud on Church street, reported to Wychavon
- ❖ Church street closure – Severn Trent, mains connection to new houses. Severn Trent have a statutory right
- ❖ Councillor training, if anyone has any requests please let ME know
- ❖ Finance / accounts have been updated in line with CALC's recommendations.
- ❖ There was a transfer of £150 on the 28<sup>th</sup> July which went through the bank. Its been entered on the spreadsheet as transfer to savings, there is no mention of it on the payment schedule. Vice chair and Clerk to investigate further

7. Planning

It has been reported that not all (concerned) residents are getting planning application notices, ME to report this to Wychavon

To consider planning applications for comment and decision notices received.

<a href="#">17/02498/HP</a>	Polly Cottage Harpley Road DEFFORD WR8 9BL	Erection of two-storey and single-storey side & rear extensions NS declared an interest No objection from the PC	Pending decision
<a href="#">18/00062/HP</a>	15 Besford Court Estate BESFORD WR8 9LZ	Permission to Fit garage doors to existing car ports for 9,7,11,15 Besford Court CW & JC declared an interest No objection from the PC	Pending decision

Planning applications approved between meetings

<a href="#">17/02187/HP</a>	The Firs Upper Street Defford WR8 9BG	Front extension to bungalow	Approved
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8. Wychavon Sport – Agreed to write the cost into the budget. Proposed to advertise in the magazine and on Facebook and put a note on the noticeboard. JC will write a short brief & forward to ME

9. Enterprise bus (PC skills) –

Put an article in the parish news asking who is interested in taking this up, they can contact Cllr Clark

10. Finance

Bank Balance - The total cash assets for the PC as at 27<sup>th</sup> November are £16,884.57

Payments approved

Ref	Payee	Description	Net	VAT	Total	Cheque no
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1	New Farm Ground	Lengthsman	£40.00	£8.00	£48.00	997
2	Besford Court Management	Hall hire	£50.00		£50.00	998
3	Pendas	Website maintenance	£25.00	£5.00	£30.00	999
4	LA Garden Service	Mowing	£250.00	£-	£250.00	1000
5	M English	Clerk Wages	£553.28		£553.28	1001
		Expenses	£79.29		£79.29	1001
6	Royal British Legion	Wreath	£50.00		£50.00	
	TOTALS		£997.57	£13.00	£1,010.57	

It was agreed to set the 2018/19 precept @ £9660.00,  
Proposed by Cll Davis and RD and seconded by Cllr Clarke, this is an increase of just under 2%  
The draft budget for 2018/19 will be presented at the March meeting

#### 11. Parish Council Aims and Objectives

Update on issues raised and feedback from Councillors

<u>Aim/ Objective</u>	<u>Responsible</u>
1) Speeding – junction of Bourne Road and A4104 Update on actions/discussions with Highways representative(s) <i>No further developments. Strensham is still on enforcement list</i>	RA & IS
2) Lengthsman <i>Clerk and chair to meet with lengthsman</i>	ME
3) Resurfacing of village car park – see New Homes Bonus <i>Application submitted for £4000</i>	IS & HW
4) Upkeep of Millennium Green (MG) /Play Area inspection. Millennium Green new equipment – see New Homes Bonus <i>Company couldn't honour their quote its gone up by £140.49 forwarded to Wychavon who will hopefully honour this increase</i>	NS
5) Campaign to reduce dog fouling in the village <i>Getting worse again, will continue to give out yellow bags and spray paint</i>	NS
6) Parish Council Website <i>Clerk and Cllr Clarke to speak to Pendas</i>	JC
7) Defibrillator <i>Contract has been signed by Wychavon, agreed to proceed with the phone box refurbishment and install the defib. Advertise defib training on Facebook</i>	JT
8) Superfast Broadband <i>No update, promote again at the village fair.</i>	JC
9) Millennium Green Trust/Charity <i>No progress made, will have to look into old records It was a trust before the PC took it over, should still have a charity number, money came into the PC account</i>	CW
9) Wayleave <i>Waiting for contact from Diocese, setting up a site meeting</i>	IS
10) Railway Memorabilia <i>Letter to be framed and put in the cabinet</i>	JT & ME

11) Diocese land <i>No new application at present</i>	RA
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12. New Homes Bonus

Progress update:

- ❖ Millennium Green equipment. Application for funding (up to £6,000) submitted
- ❖ Village car park re-surfacing (fund up to £3,500) submitted
- ❖ Football goals – look into replacing hedge behind the goal posts with sports fencing. This would be welcomed by those using the pitch. Agreed to approach the developer and see if they have any plans to erect a fence, alternatively get quotes
- ❖ Bins at village hall – look into replacing a few, get quotes.

13. Correspondence for Information: To note the appendix of items which have been circulated or will be available for inspection at the meeting (if applicable)

14. The date of the next Parish Council meeting is on Tuesday 20<sup>th</sup> March at 7.45pm at Defford Village Hall. With nothing further to discuss the meeting closed at 9pm

Future meeting dates

Tuesday 20 <sup>th</sup> March – Defford	Parish Council meeting
Tuesday 15 <sup>th</sup> May	Annual Parish & Annual Parish Council Meeting
Tuesday 3 <sup>rd</sup> July	Parish Council meeting – Besford
Tuesday 4 <sup>th</sup> September	Parish Council meeting
Tuesday 20 <sup>th</sup> November	Parish Council meeting

Signed: .....  
Councillor Clive Woods, Chairman

Date: .....

## Public Questions / Comments

Chair welcomed residents

The following items were raised

- ❖ Website inconsistency of dates and agenda not on the web
- ❖ Church lane – Will there be other periods when the road will be closed for electricity and waste installation ? Roads are not being kept clean, Kerb stones have been dislodged and tyre marks, damage to bushes around the garden.
- ❖ Update on village hall signs – Ask AH
- ❖ Update on defib and telephone box.

# Draft