

Defford and Besford Parish Council

The Minutes of the Parish Council meeting held on Tuesday 15th January 2019 at Defford Village Hall

Present: Councillors Clive Woods (Chair), Jane Thompson, Patricia Steele, Ian Spires, Hazel Wakefield, Ron Davis, Julian Clarke & Nicky Szabranski, Clerk & CC Hardman

1. The chairman welcomed councillors and three members of the public present.
 2. Apologies were received from Cllr Atter
 3. Declarations of Interest:
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests. - none
 - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting. Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.
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4. Public participation - The chairman closed the meeting at 19h50 to open the floor to the public.

- a. *Transparency policy* **ACTION ME**
- b. *Village Hall Signage, outstanding* **ACTION Cllr Adrian Hardman**
- c. *Manhole cover in road A4104 outside the pub still outstanding*
- d. *Agenda and minutes missing off the noticeboard*
- e. *Church Lane, nothing been done on the road yet however the houses are not finished yet. Agreed to send another letter to the developers which we will cc to Wychavon.* **Action ME**

The meeting reconvened at 19h50

5. Minutes of the Parish Council Meeting held on 20th November 2018 were approved as true and accurate record. Proposed by JT & seconded by PS

6. Councillors' reports: for information and items for future agendas

- (a) County Councillor Adrian Hardman,
 - In the process of setting 2019/20 budget, proposal of 3.9% rise in council tax. Budget is starting to rise in cash terms but not fast enough. Looking at £2m overspend.
 - Currently there are 834 children in care.
 - Reviewing libraries.
 - Carparking charge at Worcester woods is controversial.
 - Re-structure the County Council.
 - Looking at overspend in busses, producing a bus strategy for the county.
 - Will be re-kerbing Church Lane in the spring.
 - AH to organize a gully empty.
 - Spate of burglaries on the area. All to be vigilant.
- (b) District Councillor Ron Davis,
 - a. Wychavon promoting £50K grant application by 21st March.
 - b. Letter from Wychavon on NHB, closing date 18th March, Defford has £8273.00 to draw down. Proposals to be identified and sent to the Clerk and Chair. Agreed to put notices the Parish Magazine, Facebook and on the website. **ACTION – PS, JC & JT**
- (c) West Mercia Local Policing Team. Attempted break-ins in Defford have been reported

7. Parish Clerks Report. Changing the Parish Council email address to deffordclerk@yahoo.com

8. Planning

- a. To consider planning applications for comment and decision notices received. None
- b. Planning applications approved

9. Finance

- (a) Bank Balance
Current account balance as at 21st December 2018 - £17,114.04
- (b) The Budget for 2019/20 was approved and the precept increased to £9800.00 which is an increase of 1.3% (£0.28 per band D property) 5 voted in favour, 2 abstained, motion was carried and approved. It was agreed that the Parish Council would look at updating the Street lighting in Crown Lane. ACTION ME
- (c) To approve any payments due

Ref	Payee	Description	Net	VAT	Total	Cheque no
1	E-on	Electricity	£ 107.12	£ -	£ 107.12	1111
2	LA Garden Service	Mowing	£ 300.00	£ -	£ 300.00	1112
3	Signs r Us	Signage	£ 80.00	£ 16.00	£ 96.00	1113
4	Pendas	Website	£ 72.00	£ 14.40	£ 86.40	1114
5	M English	Wages	£ 537.59	£ -	£ 537.59	1115
6	HMRC	PAYE	£ 557.16	£ -	£ 557.16	1116
7	Defford Village Hall	Hall Hire	£ 16.00	£ -	£ 16.00	1117
	TOTALS		£ 1,669.87	£ 30.40	£ 1,700.27	

10. Parish Council Aims and Objectives

Update on issues raised and feedback from Councillors

<u>Aim/ Objective</u>	<u>Responsible</u>
1) Lengthsman, no report. Chair to meet with him before the next meeting	ME
2) Resurfacing of village car park, will be completed in the spring.	IS & HW
3) Upkeep of Millennium Green (MG) /Play Area, safety check in the next fortnight	NS
4) Campaign to reduce dog fouling in the village, on going	NS
5) Parish Council Website, referred to the presentation which is more economical however there is no service agreement.	JC
6) New Homes Bonus, Letter from Wychavon on NHB, closing date 18 th March, Defford has £8273.00 to draw down. Proposals to be identified and sent to the Clerk and Chair. Agreed to put notices the Parish Magazine, Facebook and on the website.	PS, JC & JT
7) Telephone Box 7.1 Defford, no report 7.2 Besford, want to use it for a library and information centre. Parish council will adopt, residents will take responsibility of the box, refurbish and maintain. Proposed Julian, Seconded CW. ME to ask for a new agreement. All voted in favour.	JT PS ME
8) Street lighting, ME to get a quotation to upgrade the lighting	ME
9) Highways - Byways - Flooding - Village Hall Signage – one still outstanding. AH said the person at County responsible for signage has since left and there is a backlog. AH will look into	ALL
10) Footpath Warden appointment – ME to send advert to Jane, Facebook, Parish Magazine, Defford Path Finders, look in parish magazine, CALC	ME/ JT
11) Busses, Worcs. CC has done lots of work on services. PS looking into using Community services	PS

11. Correspondence for Information: To note the appendix of items which have been circulated or will be available for inspection at the meeting (if applicable)

- a. Community Recognition Rewards – sent via email – A working group was set up to make recommendation to the Parish Council. Agreement will be made via email due to the time constraints. Members – IS, JC, PS

12. The next Parish Council meeting to be held in Defford on the 19th March at 7.45pm

- 13. Future Agenda items – Elections & Electric Car Charging Points (proposal to be made to the Village Hall Management Committee and the PC could take on some responsibility).
- 14. With nothing further to discuss the meeting closed at 21:30
- 15. Future meeting dates

15th January – Defford	19 th March – Defford	21 st May – Defford
16 th July – Defford	17 th September – Besford	19 th November – Defford

Signed

Chairman

Date

DRAFT