

DEFFORD & BESFORD PARISH COUNCIL

Clerk: Lynne Yapp 36 Abbey Road, Pershore, Worcs WR10 1JP Tel: 01386 552233 (Office Hours)

Notice is given of the meeting of Defford & Besford Parish Council at 7:45pm on Tuesday 19th November 2019 at Defford Village Hall

..... Clerk

OPEN FORUM – *Opportunity for Parishioners to ask questions / raise issues. We encourage participation from Parishioners through the meeting if they so wish*

ELECTION OF NEW CHAIRMAN

CO-OPTION *to consider applications received with a view to co-opting at the meeting*

1. APOLOGIES

2. DECLARATIONS OF INTEREST

Declarations of Interest:

- a) Register of Interests: Councillors are reminded of the need to update their register of interests.
- b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.
- d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

3. APPROVAL OF MINUTES from meeting on 17th September 2019

4. COUNTY COUNCILLOR REPORT

5. DISTRICT COUNCILLOR REPORT

6. FINANCE

- a) Approval of receipts and payments to 13th November 2019 (made since last meeting)
- b) Payments for authorisation:

1153	Payroll Services	7.75
1154	Lengthsman (July/Aug)	588.00
1155	Cheque Cancelled	
1156	Grounds Maintenance	1522.50
1157	Lengthsman (Sept)	276.00
SO	Clerks Salary	268.04
SO	Clerks Expenses	30.00
1158	Poppy Appeal (wreath)	20.00
1159	Website Admin	30.00
1160	Cheque Cancelled	
1161	Royal British Legion	30.00
SO	Clerks Salary Nov	268.04
SO	Clerks Expenses	15.00
1162	Cllr Training	30.00
1163	Clerks PAYE	201.00

- c) VAT – *clerk to update*
- d) Reserves
- e) Community Infrastructure Levy Grant – *Expected April 2020 £5,110*
- f) S106 monies available -

7. HIGHWAYS & BYWAYS

- a) Signage
- b) Defford Bridge Railings

- c) Footpaths/Rights of Way
- d) Lengthsman – *any specific areas to be looked at*
- e) Street Lighting
- f) Flooding – *Site visit with Cllr Spiers, Clerk & WCC*

8. PLANNING

- a) Home Farm Housing Survey /
- b) 19/00758 - Broad Hill Farm Broad Hill Defford - Demolition of existing dwelling, agricultural and equestrian buildings and re-modelling of farmstead – *awaiting decision by WDC*
- c) 19/02371 – Oakwood House, Rebecca Road, Besford – 2-storey side extension, new roof and loft conversion, Variation of Condition 4 to planning approval reference 12/02345/PP to amend the design of the roof, amend design of front porch, omit french doors to rear, addition of balcony to rear and substitute french doors to window, addition of 2 ground floor windows to front elevation and minor internal changes - *to discuss*
- d) SWDP Preferred Options – *Defford*

9. OPEN SPACES

- a) Millennium Green

10. PROJECTS

- a) Village Hall Car Park – *update Cllr Spiers*
- b) Electric Car Charging Points
- c) Repair to Church Wall
- d) Phone Box
- e) Defibrillator

11. POLICIES – to review all policies - *Defer until January Meeting*

12. CORRESPONDENCE – Emails have been circulated to Cllrs

13. OTHER ITEMS FOR INFORMATION/FUTURE DISCUSSION

14. DATE OF NEXT MEETINGS: to agree year meeting dates