

DEFFORD & BESFORD PARISH COUNCIL

Clerk: Lynne Yapp 36 Abbey Road, Pershore, Worcs WR10 1JP Tel: 01386 552233 (Office Hours)

Notice is given of the meeting of Defford & Besford Parish Council at 7:15pm on Tuesday 19th May 2020 [Via Zoom](#)

If you would like a link to the meeting, please contact the clerk on 01386 552233 or deffordclerk@yahoo.com

..... Clerk

OPEN FORUM – *Opportunity for Parishioners to ask questions / raise issues. We encourage participation from Parishioners through the meeting if they so wish*

1. APOLOGIES

2. DECLARATIONS OF INTEREST

Declarations of Interest:

- Register of Interests: Councillors are reminded of the need to update their register of interests.
- To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- To declare any Other Disclosable Interests in items on the agenda and their nature.
- Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

3. APPROVAL OF MINUTES from meeting on 22nd January 2020

4. COUNTY COUNCILLOR REPORT

5. DISTRICT COUNCILLOR REPORT

6. FINANCE

- Approval of receipts and payments to 11th May (made since last meeting)
- Payments for authorisation:

	1171	Website Admin	30.00
	1172	Clerks PAYE	201.00
SO		Clerks Expenses	15.00
SO		Clerks Salary	268.04
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	1173	Moving of Dog Bin	25.13
	1174	Cllr training	177.00
	1175	Lengthsman february	264.00
	1176	Website Admin	30.00
	1177	Hall Hire	16.00
	1178	Printing Costs	20.00
	1179	Clerks PAYE	201.00
	1180	Payroll Services	22.75
SO		Clerks Expenses	15.00
SO		Clerks Salary	268.04
	1181	CALC	572.99
	1182	Additional Printing	15.00
	1183	Street Lighting Costs	130.82
	1184	Website Admin	30.00
	1185	Zoom Part Contribution	19.98
	1186	Insurance	417.79

- Internal Auditor – to approve payment of £150 for internal audit
- To approve year end accounts

7. HIGHWAYS & BYWAYS

- a) Signage
- b) Footpaths/Rights of Way
- c) Lengthsman – *any specific areas to be looked at*
- d) Street Lighting
- e) Flooding – Update

8. PLANNING

- a) Home Farm Housing Survey
- b) Wychavon District Council – Housing Needs Survey

9. OPEN SPACE

- a) Millennium Green – s106 monies available *suggestions received from school*

10. PROJECTS

- a) Village Hall Car Park – *update Cllr Spiers*
- b) Electric Car Charging Points
- c) Repair to Church Wall – *Update*
- d) Phone Box – refurbishment complete. Cost?

11. POLICIES – to review:

- Financial Regulations
- Standing Orders
- Scheme of Delegation

12. VILLAGE NEWS – Email list / parish games

13. DOG POO SIGNS

14. CORONAVIRUS – VILLAGE SUPPORT UPDATE

15. CORRESPONDENCE – Emails have been circulated to Cllrs

16. OTHER ITEMS FOR INFORMATION/FUTURE DISCUSSION

17. DATE OF NEXT MEETING: